

CENTER FOR CLINICAL RESEARCH (CCR) MEDICAL DIRECTOR JOB DESCRIPTION

The Medical Director for CCR will have the following responsibilities:

GOVERNANCE & LEADERSHIP

- Oversees clinical research development plans, relationships with sponsors, and the recruitment of new industry relationships for CCR and faculty
- Develop strategic initiatives, including various organizational initiatives in CCR
- Collaborates with the UCI Alpha Stem Cell Clinic, and the CFCCC Stern Center leadership in furthering clinical research across UCI.
- Represents CCR in cross-campus coordination of clinical trials (e.g., IRB, IDS, compliance, Office of Research, other clinical trial units, ancillary services, etc.).
- Oversees the financial governance of CCR, including quarterly reporting, and strategies for fiscal efficiency.
- Collaborate with sponsors, investigators, and coordinators to resolve scientific and regulatory issues concerning CCR portfolio of clinical trials.
- Reports to Vice Dean for Clinical Research and communicates with SOM leadership (Chairs, and the Dean for School of Medicine) and other key stakeholders (Internal Advisory Board, External Advisory Board) regarding the status of CCR

MARKET DIFFERENTIATION AND GROWTH

- Foster strategic differentiation and growth of CCR clinical trials portfolio
- Serve as liaison and advocate to foster research reputational value regionally and nationally, including attending conferences/round tables, speaking engagements, surveillance of external best practices, and publications
- Contribute to business development efforts and evaluations
- Attend and initiate discussions to build relationships and teamwork between the CCR and the clinical department chairs, center and institute directors and the physician community within UCI
- Foster productive relationships with stakeholders and coordinate and lead Internal Advisory Committee (IAC) and External Advisory Committee (EAC) meetings.

PROCESS OVERSIGHT AND STAKEHOLDER EXPERIENCE

- Leverage use of the process of outcome data to identify performance improvement opportunities, including clinical registry and other data.
- Participate in determining metrics for research administration effectiveness and patient satisfaction.
- Assist with physician recruitment needs, partner in development and onboarding efforts, and ongoing relationship management, and physician-investigator training.
- Work collaboratively with CCR leadership and staff to improve CCR processes and experiences.
- Foster a positive work environment, provide encouragement, and communicate on research progress (e.g., newsletters, shared planning meetings).
- Exhibit role model supportive and facilitative behaviors on behalf of the CCR in all interactions with campus and medical center leaders, physicians, and staff.

The Medical Director of CCR will attend the following meetings:

- CCR Leadership Debrief – weekly
- CCR Unit Leads Meeting – monthly
- SOM-CCR Leadership Meeting - monthly
- Clinical Research Meeting – bimonthly
- CCR-ICTS Shared Governance Meeting – bimonthly
- CCR All Staff Meeting – quarterly
- SOM Clinical Research & CCR Meeting - quarterly
- CCR Internal Advisory Board Meetings – semi-annual
- CCR External Advisory Board Meetings – annual

Qualifications:

- Strong leadership, teambuilding, and management skills
- Experience with industry-funded clinical trials
- Current SOM faculty member
- MD/PhD, or MD degree

Compensation:

A stipend or time buy-out will be determined on a case-by-case basis.