

Visitor Screening Form Instructions



If a family member / visitor / medically essential vendor has already completed a form:

- Express to individual why we are asking them to fill out another form. This is because we are taking every precaution to protect our campus against the spread of viral infections. This screening is based on guidelines established by the CDC, CMS, and state officials. It is our obligation to follow these guidelines.

If a family member / visitor / medically essential vendor answers YES to ANY of the questions in the chart:

- This is an **Automatic Denial of Entry**. Please ask the person to immediately leave the campus.

If a family member / visitor / medically essential vendor has a TEMPERATURE of 100.0 or above:

- This is an **Automatic Denial of Entry**. Please ask the person to immediately leave the campus.

If a family member / visitor / medically essential vendor refuses to leave the campus:

- Stress that we are following guidelines that have severely restricted who we are authorized to allow into our campus. This is not just a Trilogy decision!
- Inform the person that this is for our residents' safety, and that if they do not leave, you have been instructed to contact local law enforcement.
- Contact local law enforcement if person remains or proceeds into campus.
- If you contact law enforcement, inform law enforcement that you are acting under government emergency declaration and have a vulnerable population who could be in jeopardy.
- **Do not attempt to physically prevent the person from entering the campus or remove them from the campus.**
- **Notify campus leadership that you have contacted local law enforcement.**